



## AGENDA ITEM EXECUTIVE SUMMARY

Title: Snow/Ice Control 2011/2012 – Presentation of Contractual Work Program

Presenter: Peter Suhr

*Please check appropriate box:*

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 10.24.2011
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$95,095	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

### Executive Summary:

City staff has solicited vendors to assist with snow removal operation for City Streets, Sidewalks, Parking Lots, and Cul-De-Sacs. Last year, a Request for Proposal (RFP) for Snow & Ice Removal Services was issued to eight (8) separate contractors. The RFP included Detailed Specifications, Available Services (Snow Routes) and Acceptable Equipment to perform the required work. Proposers will be compensated based on an hourly rate for use of the specified equipment.

Of the eight contractors, Staff is recommending to utilize four (4) contractors to help support our Snow Program including TK Sealcoating, Fox Valley Lawn Care, Tovar Snow Professionals and Schollmeyer Landscape. Each of the recommended contractors has a proven, successful history with the City. Each of the recommended contractors has over five years experience, provided competitive pricing, will be utilizing the proper equipment and have met all of our qualifications and specifications provided in the RFP.

Each agreement is for three years including services for the 2010/ 2011, 2011/ 2012 and 2012/ 2012 Snow Seasons with an additional two (2), 1-year options if negotiated.

In addition to the four (4) agreements noted above, Staff would also recommend continuing snow removal services with Clean Sweep Environmental Inc. (CSE). CSE has maintained the City parking lots over the past four years, has been a preferred contractor to the City and has agreed to hold their pricing from the last two years.

### Attachments: *(please list)*

RFP Proposal Results and Recommendations  
Clean Sweep Environmental (CSE) Proposal  
TK Sealcoating Bid Waiver  
Fox Valley Lawn Care Bid Waiver  
Tovar Snow Professionals Bid Waiver

Schollmeyer Landscape Bid Waiver  
Clean Sweep Environmental Bid Waiver

**Recommendation / Suggested Action** *(briefly explain):*

Staff recommends waiving bids and approving Request for Proposals (RFP's) based on Hourly Rates per Equipment as shown on attached RFP Proposal Results and Recommendations.

*For office use only:*

*Agenda Item Number: 3.o iii*

# SNOW & ICE REMOVAL SERVICES

## RFP Proposal Results

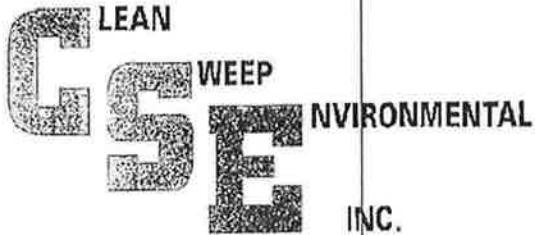
Friday, September 17, 2010

BID ITEMS		PROPOSERS (RFP RESULTS)							
	TK Sealcoating	Pedersen Company	Central Snow & Ice	Fox Valley Lawn Care	Kramer Trees	Tovar Snow	Schollmeyer Landscape	Land Technicians	
EQUIPMENT / VEHICLES (Cost per Hour)									
Semi Truck	N/A	N/A	\$105.00	N/A	N/A	\$95.00	N/A	\$129.00	
6 Wheeler	N/A	N/A	N/A	N/A	\$135.00	\$95.00	N/A	N/A	
3 Ton	N/A	\$115.00	\$105.00	N/A	N/A	\$80.00	N/A	N/A	
1 Ton	N/A	\$95.00	\$105.00	\$80.00	\$118.00	\$85.00	N/A	N/A	
Pick-Up Truck	\$87.50	\$95.00	\$100.00	\$80.00	\$110.00	\$95.00	N/A	\$87.50	
Endloader	N/A	N/A	\$215.00	N/A	\$200.00	\$165.00	N/A	N/A	
Backhoe	N/A	N/A	N/A	N/A	N/A	\$145.00	N/A	N/A	
Skidsteer	\$103.00	\$90.00	\$125.00	N/A	\$148.00	\$110.00	N/A	\$87.50	
SIDEWALKS & PATHS (Cost per Hour)									
Sidewalks & Paths	\$62.00	\$55.00	\$54.00	N/A	N/A	N/A	\$60.00	N/A	
% INCREASE FOR 2011/ 2012 & 2012/ 2013 SEASONS									
% Increase 2011/ 2012	2.00%	5.00%	5.00%	2.00%	1.50%	0.00%	0.00%	3.00%	
% Increase 2012/ 2013	2.00%	5.00%	5.00%	2.00%	2.25%	0.00%	0.00%	3.00%	
AVAILABLE SERVICES									
Sidewalks & Paths						X	X		
Blue East Cul-De-Sacs		X	X		X	X			
Green East Cul-De-Sacs		X	X		X	X			
Purple East Cul-De-Sacs			X		X	X			
Brown East Cul-De-Sacs				X	X	X			
Blue West Cul-De-Sacs	X				X	X		X	
Green West Cul-De-Sacs	X				X	X		X	
Red West Cul-De-Sacs	X				X	X		X	

### CHART KEY

LOWEST BID

PROPOSED AWARDED CONTRACTOR FOR AVAILABLE SERVICE



# Proposal

**Date** 8/23/2011

**Name:** City of St. Charles

**Address** 2 East Main Street

**City:** St. Charles

**State:** IL

**Zip:** 60174

**Phone:** 630-377-4424

**Fax:** 630\*513\*7442

**Contact:** Ben Deutsch

**Cell:** 630-514-5107

**Service Parking Lots:** (A, B, C, F, G, H, J, K, L, N, O, P, Q, R, S, T, and U)

**Salt Spreading Hourly Rate:** \$85.00

Note: City of St. Charles will supply salt

**Shoveling**

<u>Amount</u>	<u>Cost</u>
1-3"	n/a
3.1"-6"	n/a
6.1"-8"	n/a
8.1" - over	n/a

**Other Services**

Bobcat \$125.00 hourly  
Front End Loader w/2yd bucket \$150.00 hourly  
Pick up truck (8' blade) \$95.00 hourly

**Salt Sidewalks**

\$ n/a (per application)

**Signature of acceptance:**

2011-2012 snow season

1805 Phelps Drive • Batavia, IL 60510

Phone (630) 879-8750

Fax (630) 879-3373

### REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

TK Sealcoating Inc.  
PO. Box 1085  
St. Charles, IL 60174

For the purchase of: Snow & Ice Removal Service

At a cost of: \$ 89.25/ Hr.

Reason for the request to waive the bid procedure: Staff solicited Request for Proposals (RFP) to eight (8) separate qualified Snow Removal Companies. TK Sealcoating Inc. has had a successful past with the City, provided competitive pricing for services and has met all of the qualifications and specifications provided in the RFP.

Other Quotations Received: Eight (8)

Date: 10/24/2011

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Committee Chairman: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**

### REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Fox Valley Lawn Care  
PO. Box 94  
St. Charles, IL 60174

For the purchase of: Snow & Ice Removal Service

At a cost of: \$ 81.60/ Hr.

Reason for the request to waive the bid procedure: Staff solicited Request for Proposals (RFP) to eight (8) separate qualified Snow Removal Companies. Fox Valley Lawn Care has had a successful past with the City, provided competitive pricing for services and has met all of the qualifications and specifications provided in the RFP.

Other Quotations Received: Eight (8)

Date: 10/24/2011

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Committee Chairman: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**

### REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Tovar Snow Professionals  
31W377 Spaulding Rd.  
Elgin, IL 60120

For the purchase of: Snow & Ice Removal Service

At a cost of: \$ 85.00/ Hr.

Reason for the request to waive the bid procedure: Staff solicited Request for Proposals (RFP) to eight (8) separate qualified Snow Removal Companies. Tovar Snow Professionals provided competitive pricing for services and has met all of the qualifications and specifications provided in the RFP.

Other Quotations Received: Eight (8)

Date: 10/24/2011

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Committee Chairman: \_\_\_\_\_

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### REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Schollmeyer Landscaping  
65578 Dauberman Rd  
Big Rock, IL 60511

For the purchase of: Snow & Ice Removal Service

At a cost of: \$ 60.00/ Hr.

Reason for the request to waive the bid procedure: Staff solicited Request for Proposals (RFP) to eight (8) separate qualified Snow Removal Companies. Schollmeyer Landscaping has had a successful past with the City, provided competitive pricing for services and has met all of the qualifications and specifications provided in the RFP.

Other Quotations Received: Eight (8)

Date: 10/24/2011

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Committee Chairman: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**



### REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Clean Sweep Environmental  
1126 Keim Trail  
St. Charles, IL 60174

For the purchase of: Snow & Ice Removal Service

At a cost of: \$ 95.00/ Hr.

Reason for the request to waive the bid procedure: Clean Sweep Environmental has had a successful 3 year past with the City. They have been plowing our parking lots ever since and know exactly what is expected of the City. Clean Sweep Environmental has held their pricing from last year.

Other Quotations Received: None

Date: 10/24/2011

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Committee Chairman: \_\_\_\_\_

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